



## Minutes

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<b>Meeting:</b>	TriMet Board of Directors Regular Board Meeting	<b>Date:</b>	January 25, 2017
		<b>Time:</b>	9:00 a.m.
<b>Presiding:</b>	Bruce Warner	<b>Location:</b>	TriMet Operations Center 4012 S.E. 17 <sup>th</sup> Avenue Training Rooms 1-3 Portland, Oregon 97202
<b>Board Members Present:</b>	T. Allen Bethel Joe Esmonde Craig Prosser Linda Simmons Travis Stovall Bruce Warner	<b>Board Members Absent:</b>	Lori Irish Bauman

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TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](http://trimet.org/meetings/board).

President Warner called the business meeting to order at 9:30 a.m.

### 1. Board Reports:

- **Transit Equity Advisory Committee (TEAC)** – T. Allen Bethel reported that at the January 19, 2017 meeting, the committee:
  - Received an update from Metro and TriMet staff on the Regional Transportation Plan and some of the initial enhanced transit strategies that will affect the entire region.
  - Received an update on Fare Enforcement and members were very encouraged to see that their ideas and feedback were included in the work of TriMet's Fare enforcement workgroup and the final recommendations presented to the Board.
  - Held subcommittees to discuss Fare Policy, TriMet Contracting and Equity Lens.
- **Accountability Committee** – T. Allen Bethel shared that at the January 6, 2017 meeting, the Committee:
  - Followed up on the Hotline presentation to the Board by determining that the Accountability Committee will be monitoring both Type I and Type II reports to the Hotline to ensure there is investigation, determinations, and then follow-through with the reporter even when it's not strictly a Hotline issue.

- Reviewed TriMet.org and noted a few pieces of information that need updating or placed on the Accountability Center, including adding the Board's 2016 Resolution approving TriMet's Title VI Program.
- Discussed how we can better present TriMet's Equity practices on TriMet.org.
- Provided recent metrics and statistics for the Accountability Center.
- **Finance & Audit Committee** – Craig Prosser stated that the Committee met this morning and staff provided the following reports and answered Board questions:
  - Update on 2017 Bond Issue
  - Review of Financial Forecast in Process
  - Update on the Business Plan to look at key elements of the TriMet organization and operations in parallel with the budget process.
  - Briefing on consideration of a Low Income Fare and the work the Task Force has done to date.

## 2. General Manager Report

- Neil McFarlane reported on:
  - Recent weather and service challenges and expressed appreciation on behalf of the Board, TriMet customers, the business community, and regional government agencies for all the hard work, effort and dedication that resulted in hundreds of commendations for the excellent service that demonstrated our resiliency in keeping Portland moving! Mr. McFarlane added that we continue to look for lessons learned and ways to improve mobility like the suggestion made by Chris Walker, CAT Committee member, during public forum to work with the City to remove packed snow on and around bus stops and light rail platforms.
  - Ridership results for December 2016
  - Update on Operator Assault Continuous Improvement Team and the efforts underway to install prototype barriers for review and evaluation by Operators.
- Chris Tucker, Director of Revenue Operations, provided an update on the Hop FastPass (presentation available on trimet.org).
- Dee Brookshire, CFO, highlighted the financial results for the first half of fiscal year 2017.
- Doug Kelsey, Chief Operating Officer, provided an update on the Rail Safety Audit.

### 3. Consent Agenda

Action: Joe Esmonde moved to approve the consent agenda items listed below; Travis Stovall seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for December 14, 2016

Resolution Directing that the Reading of all Ordinances be By Title Only

Resolution 17-01-01 Authorizing a Contract with Corvel Corporation for Workers' Compensation Program Third-Party Administrator Services

Resolution 17-01-02 Authorizing a Contract with Cochran, Inc. for On-Call Facilities Electrical Services

### 4. Resolutions

Neil McFarlane introduced the following resolutions and responded to Board questions:

#### **Resolution 17-01-03 Appointing Special Transportation Fund Advisory Committee Members**

Action: Craig Prosser moved approval of Resolution 17-01-03; Linda Simmons seconded the motion. The motion was unanimously approved.

#### **Resolution 17-01-04 Authorizing a Contract with RNL Design, Inc. for Design Services for the Powell Bus Garage Replacement Project**

Action: Linda Simmons moved approval of Resolution 17-01-04; Craig Prosser seconded the motion. The motion was unanimously approved.

#### **Resolution 17-01-05 Authorizing a Contract with R & R General Contractors, Inc. for Rail Pedestrian Safety Enhancements – Package 1**

Kurt Wilkinson, Director of Safety Management Systems & Environmental Services, provided an overview of the Rail Pedestrian safety enhancements planned and the initial construction schedule (presentation available on trimet.org).

Action: Joe Esmonde moved approval of Resolution 17-01-05; Linda Simmons seconded the motion. The motion was unanimously approved.

### 5. Ordinance 344 Amending Chapter 14 of the TriMet Code to Revise the Definition of “Net Earnings from Self-Employment” (Second Reading)

General Counsel Shelley Devine read Ordinance 344 by title only and explained the purpose of the ordinance.

Action: Craig Prosser moved approval of Ordinance 344; T. Allen Bethel seconded the motion.

The following roll call vote resulted in the approval of Ordinance 344:

Craig Prosser .....	Yes
Travis Stovall .....	Yes
Bruce Warner .....	Yes
T Allen Bethel .....	Yes
Linda Simmons .....	Yes
Joe Esmonde.....	Yes

## 6. Other Business & Adjournment

There was no further business to come before the Board. President Warner adjourned the meeting at 10:45 a.m.

The next meeting will be held on February 22, 2017 at 9:00 a.m. at Ride Connection, 9955 N.E. Glisan St., Portland, OR 97220.

Respectfully submitted,



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Kelly Runnion, Recording Secretary