



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	March 22, 2017
		Time:	9:00 a.m.
Presiding:	T. Allen Bethel Vice President	Location:	World Trade Center, Bldg. 2 Sky Bridge A&B 121 S.W. Salmon Portland, Oregon 97204
Board Members Present:	T. Allen Bethel Joe Esmonde Lori Irish Bauman Craig Prosser Linda Simmons Travis Stovall	Board Members Absent:	Bruce Warner

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

Vice President Bethel called the business meeting to order at 10:00 a.m.

1. Board Reports:

- **Committee on Accessible Transportation (CAT)** – Lori Irish Bauman shared the highlights from the March 15, 2017 meeting:
 - Lt. Rachel Andrew provided an update on Transit Police activity and responded to the CAT's questions.
 - The CAT made a recommendation on the committee's budget priorities for FY18 – a copy was provided to the Board.
 - Dion Graham, ADA Compliance Administrator, addressed the CAT's concerns on service issues and access to bus stops and transit stations during recent inclement weather.
 - Kathy Miller, Manager, LIFT Eligibility and Community Relations, provided an overview on the implementation of Hop Fastpass for the LIFT program.
 - Kathy Miller provided an update on the LIFT eligibility process and determination outcomes since the implementation of the in-person process in 2010.
 - Eileen Collins, Manager, LIFT Service Delivery, reported on LIFT Operations' performance for the months of January and February.

- **Transit Equity Advisory Committee (TEAC)** – T. Allen Bethel reported that at the March 16, 2017 meeting the committee discussed:
 - Member expectations and committee procedures
 - Update and next steps on low-income fare
 - Fare enforcement and HB2777
- **Finance & Audit Committee** – Craig Prosser reported that the Committee met this morning and received a presentation on the proposed budget and how the budget lined up with the Strategic Financial Plan. Travis Stovall added that the committee discussed long-term funding for transportation for the region.
- **Metro Policy Advisory Committee (MPAC)** – Craig Prosser stated that the Committee met on March 8, 2017, and reviewed the work that Metro is doing on the Regional Transportation Plan.

2. General Manager Report

- Neil McFarlane followed up on the comments made during Public Forum.
- Neil McFarlane expressed appreciation for Lt. Tony Silva's service and presented a resolution in honor of his contribution to the Transit Police Division.

Resolution 17-03-15 Honoring Officer Transit Police Lieutenant Tony Silva on His Retirement

Action: Joe Esmonde moved approval of Resolution 17-03-15; Linda Simmons seconded the motion. The motion was approved unanimously.

Commander Westbrook thanked Lt. Silva for his service and shared that the new lieutenant for the Transit Police Division is Lt. Rob Wurpes from the Clackamas County Sheriff's office.

Lt. Silva stated that he appreciated the opportunity to be a part of the Transit Police Division that is a model of community policing that should be used throughout the nation.

- **Criminal Records Policy** – Britney Colton, Director of Labor & Employee Relations, presented the changes to the Criminal Records Policy and answered Board questions.
- **Operator Assaults** – Harry Saporta, Executive Director of Safety and Security, provided an update on the Continuous Improvement Team's efforts to reduce operator assaults. The Operator Assault Prevention Program is underway and operators will have had the opportunity to complete the program by June 2017. Operators provided good feedback on the three protective barriers currently in service. Once the manufacturer incorporates the suggested changes, TriMet will purchase three modified barriers to evaluate. There is currently an effort under way for Operators to review current Standard Operating Procedures (SOPs) to inform them of their role to be fare informers not fare enforcers with the aim to avoid conflict and not engage, then when needed, call on supervisors for assistance.

Director Esmonde requested photos of the protective barriers – Harry Saporta responded that he would be happy to provide.

- **Operator Restroom Committee Update** – Neil McFarlane stated that an update was distributed to the Board, the public, and is available online.

- **Rail Safety Audit** – Doug Kelsey, Chief Operating Officer, provided a progress report on the continued good work in correcting the findings of our rail safety audit that was conducted late last year.
- **Ridership Results for February 2017** – Neil McFarlane reported that overall ridership was reduced 4.2%, although commuter ridership was up. We continue to monitor this closely and look for ways to address this long term. Director Stovall expressed concern that ridership is down when our service and system is improving. Director Stovall stated that he would like to see a detailed breakdown of ridership to understand trends. Neil McFarlane stated that we have interviewed riders to get a better understanding and the Attitude and Awareness survey results will be presented at today's briefing. We will also provide the Board with a detailed breakdown of ridership for a better understanding.
- **Mary Fetsch Retiring** – Neil McFarlane expressed appreciation for Mary Fetsch, Public Information Officer, who has been a stellar, steadfast, open and transparent communicator during her career at TriMet. Mary has been a consummate professional and has had many accomplishments through the years. The Board shared their thanks and wished Mary well on her retirement.

3. Consent Agenda

Action: Linda Simmons moved to approve the consent agenda items listed below; Travis Stovall seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for February 22, 2017

Resolution Directing that the Reading of all Ordinances be By Title Only

Resolution 17-03-16 Authorizing the Transfer of Appropriated Funds Within the FY 2016-2017 General Fund Budget

Resolution 17-03-17 Adopting a Revised Criminal Records Policy

Resolution 17-03-18 Updating Trustees to TriMet's Retirement Trust for Management and Staff Employees

Resolution 17-03-19 Regarding Appointment of Trustees to the TriMet Section 457 Deferred Compensation Plan

Resolution 17-03-20 Authorizing a Modification to the Contract with Emerio Design, LLC for the Powell LIFT Relocation Project

Resolution 17-03-21 Authorizing a Contract Modification with Railcarco for LRV Flooring Insulation Replacement Services

4. Resolutions

Neil McFarlane introduced the following resolutions and responded to Board questions:

Resolution 17-03-22 Approving the Proposed Fiscal Year 2018 Annual Budget for Submission to the Multnomah County Tax Supervising and Conservation Commission

Neil McFarlane presented a PowerPoint presentation highlighting the FY 2018 budget.

Director Stovall stated that he wanted to reiterate Neil's response to the comments made during Public Forum regarding the misinformation about the construction of the Transit Police Facility that is included in the FY 2018 Budget. Director Stovall explained that this is not an additional facility, but a replacement facility that TriMet will own instead of lease, saving money in the long-term. Director Stovall stated that this has been discussed in the Finance & Audit Committee meetings and aligns with the long-term strategic financial plan. Director Stovall added that he supports this facility and the FY 2018 budget.

Director Prosser stated he supports the FY 2018 budget proposal and thanked staff for their diligence in considering the Board's budget themes and financial strategic plan in the budget development.

Action: Travis Stovall moved approval of Resolution 17-03-22; Linda Simmons seconded the motion. The motion was unanimously approved.

Resolution 17-03-23 Authorizing a Modification to the Contract with Howard S. Wright for Construction Manager/General Contractor Services for the Washington Park Station Improvements Project

Action: Joe Esmonde moved approval of Resolution 17-03-23; Lori Irish Bauman seconded the motion. The motion was unanimously approved.

Resolution 17-03-24 Authorizing a Contract with Bridge Data Solutions, Inc. for IT Hardware, Software, and Related Services

Action: Travis Stovall moved approval of Resolution 17-03-24; Craig Prosser seconded the motion. The motion was unanimously approved.

Resolution 17-03-25 Board of Directors, Acting In Its Capacity as the TriMet Contract Review Board, Authorizing a Special Procurement Exemption for Professional Learning and Development Services

Action: Craig Prosser moved approval of Resolution 17-03-25; Linda Simmons seconded the motion. The motion was unanimously approved.

Resolution 17-03-26 Authorizing the Purchase of Two Diesel Multiple Unit Railcars from Allearth Rail, LLC

Action: Lori Irish Bauman moved approval of Resolution 17-03-26; Joe Esmonde seconded the motion. The motion was unanimously approved.

5. Ordinance and Public Hearing

Ordinance 345 of the Tri-County Metropolitan Transportation District of Oregon (TriMet) Adopting Service Changes, Updating Route Designations, and Amending TriMet Code Chapter 22 (First Reading) – Public Hearing

Shelley Devine, General Counsel, read Ordinance 345 by title only – no action was taken.

Neil McFarlane introduced Ordinance 345 and explained that the Equity Analysis was presented to the Board at their February 22, 2017 meeting, along with a detailed review of the Service Changes.

Alan Lehto, Director of Policy and Planning, and Kerry Ayres Palunuk, presented a PowerPoint highlighting the service changes and answered Board questions.

Vice President Bethel opened the meeting for a public hearing on Ordinance 345 and the following people addressed the Board:

Jim Howell, AORTA, asked the Board to consider adding frequent service to the proposed new line along 162nd. Mr. Howell stated that history has shown that without frequent service ridership would not support the line.

Luke Norman, Transportation Analyst at Clackamas Community College (CCC), spoke on behalf of CCC students in support of the proposed route change to Line 152 that they feel would enhance the accessibility of CCC and asked that the route change roll out in September 2017 to coincide with the completion of the construction of their Community Room. A letter from Xaun Wilson, Senator at Large for Campus Affairs, Associated Student Government at CCC, was submitted to the Board in support of the proposed change.

Chris Damgen, Community Development Director for the City of Troutdale, spoke on behalf of the City of Troutdale Mayor, City Council, City Manager and residents in support of the proposed changes on Line 81 and thanked Director Stovall for his leadership. Mr. Damgen stated that the proposed change to Line 81 would allow for faster and more direct access from the Transit Center to Troutdale and Reynolds Industrial Park. Mr. Damgen asked that as the service is being developed and implemented on Line 81, that TriMet work with employers to provide a service that is flexible and would accommodate employees/riders that work a variety of shifts. Mr. Damgen thanked TriMet staff and stated that he looks forward to working with TriMet to make Line 81 successful in the years ahead.

6. Other Business & Adjournment

There was no further business to come before the Board. Vice President Bethel adjourned the meeting at 11:54 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary