



**Transit Equity Advisory Committee**  
**Thursday, March 15<sup>th</sup>, 2018**  
**Meeting Minutes**

Topic	Details
<p><b><u>Staff in Attendance</u></b>            John Gardner, Diversity &amp; Transit Equity            Kerry Ayres Palanuk, Director Planning &amp; Policy            Natasha Muro, Administrative Assistant</p> <p><b><u>Committee Members in attendance</u></b>                      <b><u>Public in Attendance</u></b>            Anneliese Koehler(Chair)                                      David Bouchard            Stephen Butler    Orlando Lopez            Hannah Kelley</p>	
<p><b>HB2017 Update</b>   <b>Kerry Ayres Palanuk</b></p>	<ul style="list-style-type: none"> <li>➤ <b>HB 2017-Keep Oregon Moving</b> <ul style="list-style-type: none"> <li>- Comprehensive Transportation Package</li> <li>- 1/10<sup>th</sup> of 1% payroll tax on individuals</li> <li>- Tax imposed July 1<sup>st</sup>, 2018, first funds received Jan. 1<sup>st</sup>, 2019</li> <li>- 90% of funds raised returned to district (Grant-based not formula-based)</li> <li>- FY 2019~\$26m, FY 2020~\$50m</li> <li>- Advisory Committee (TriMet Plan &amp; Regional Plan)</li> </ul> </li> <li>➤ <b>Decisions made by the Advisory committee to date</b> <ul style="list-style-type: none"> <li>- Low Income Fare Program</li> <li>- FY19 Service Proposal</li> <li>- Funding for regional shuttles</li> </ul> </li> <li>➤ <b>Still to come</b> <ul style="list-style-type: none"> <li>- Four Workshops this spring (April/May) to hear from community about how the HB2017 revenue should be spent</li> <li>- Decision by advisory committee on allocation for at least the next 2 years expected by late fall</li> </ul> </li> </ul>
<p><b>GM Deliverables</b>   <b>John Gardner</b></p>	<ul style="list-style-type: none"> <li>• <b>Resulting from the community having conversations with the Board and Doug Kelsey, in regards to community concerns of transparency, equity and collaboration; a list of planned action items and policy changes have been created:</b> <ol style="list-style-type: none"> <li>1. Hold seven community town listening sessions within 90 days after appointment.</li> <li>2. Hold four half-day HB2017 budget priority workshops with community-based organizations within 120 days. Establish annual participatory budget process for FY2020 budget cycle.</li> </ol> </li> </ul>

	<ol style="list-style-type: none"> <li>3. Hire Outreach staff within 100 days, which will allow for improved communication and opportunities for engagement.</li> <li>4. Expand TEAC within 90 days. Develop work plan within 150 days</li> <li>5. Complete external review release report by August 1, 2018. Close identified diversity gaps within 36 months, subject to budget availability for compensation changes.</li> <li>6. Produce recommendation with 120 days for adding customer liaison or rider advocate position to the safety and security personnel staff.</li> <li>7. External equity analysis initiated within 120 days</li> <li>8. Establish equity dashboard. Delivery date TBD after consulting with TEAC</li> <li>9. Working with TEAC, GM will create a forum for discussing and resolving issues related to safety, security and equitable outcomes. Recommendations and action plan within 180 days</li> <li>10. Hop transition outreach, education and free card distribution plan within 60 days.</li> <li>11. Hold five front-line town halls and report to the Board within 120 days.</li> <li>12. Produce regular updates, including an annual update.</li> </ol>
<b>Workforce Diversity</b>	<p><b>With the appointment of the new GM, concerns where brought up about the lack of equity at the executive team and management level. As a result of these concerns some deliverables will be attempted:</b></p> <ul style="list-style-type: none"> <li>- Audit from external consulting firm on TriMet process</li> <li>- Comparisons on the market, pay, race, and equity will be made</li> <li>- TEAC will be meeting with the consultant</li> <li>- Results of the audit will be presented to TriMet’s board</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>- Representative from OPAL state questions on participatory budgeting</li> </ul>
<b>Safety and Security</b>	<ul style="list-style-type: none"> <li>➤ Working with TEAC, the General Manager will form a broad-based advisory committee of community stakeholders to explore ways to improve safety and security and overall “presence” on the TriMet system while also addressing concerns about equitable treatment of low income, historically underrepresented groups, youth or other vulnerable populations.</li> <li>➤ Working with TEAC, the General Manager will create a forum for discussing and resolving issues related to safety, security and equitable outcomes of TriMet fare and code enforcement activities conducted by TriMet or contract employees.</li> </ul>
<b>HOP- Paper Tickets</b>	<p><b>Paper tickets are not going away:</b></p> <ul style="list-style-type: none"> <li>- The phase out will be slowed down to a date TBA</li> <li>- The major retailers are still selling paper tickets</li> <li>- Moving from the vertical paper ticket to a flat tap able paper ticket</li> </ul>

<b>Next Steps</b>	All current TEAC member will be contacted to meet with John Gardner about the new deliverables, sub-committee participation, and strategies on ways to approach the new TEAC group
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**\*\*\*Next TEAC meeting is April 19, 2018\*\*\***

TEAC meetings are open to the public.