

**Date:** February 25, 2015

**To:** Board of Directors

**From:** Neil McFarlane *Neil McFarlane*

**Subject:** **RESOLUTION 15-02-06 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) RATIFYING MEMBERSHIP CATEGORIES OF THE SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE BYLAWS**

**1. Purpose of Item**

This is a housekeeping measure to ratify the membership categories at Article II, Section 1 of the Special Transportation Fund Advisory Committee (STFAC) Bylaws, to include three positions for the category of "Members at Large." The STFAC assists TriMet in implementation of the State of Oregon Special Transportation Fund Program, and represents seniors and people with disabilities as well as service providers and other interested parties in ensuring coordinated and efficient transportation for seniors and people with disabilities in the Portland region.

**2. Type of Agenda Item**

- Initial Contract
- Contract Modification
- Other: Ratify Membership Categories of STFAC Bylaws

**3. Reason for Board Action**

The STFAC Bylaws must be ratified (amended) by resolution of the TriMet Board of Directors (Board) (Bylaws, Article VI).

**4. Type of Action:**

- Resolution
- Ordinance 1<sup>st</sup> Reading
- Ordinance 2<sup>nd</sup> Reading
- Other \_\_\_\_\_

**5. Background**

Pursuant to state laws and Public Transit Division (Division) administrative rules (Rules) implementing the State of Oregon Special Transportation Fund (STF) program, the Board appointed the STFAC to advise and assist TriMet in carrying out its duties as the Special Transportation Fund Agency (STF Agency) for Multnomah, Clackamas and Washington Counties. Pursuant to Division Rules, the STFAC operates by written Bylaws, which provide in part that the Bylaws may be amended by resolution of the TriMet Board. In February 2005, the Board adopted interim STFAC Bylaws (Bylaws) (Resolution 05-02-19), which were subsequently amended by the Board in July 2005 (Resolution 05-07-58), February 2006 (Resolution 06-02-11), and November 2006 (Resolution 06-11-81).

Article II, Section 1 of the Bylaws adopted by the Board, lists the STFAC membership categories and number of individuals in each category. These membership categories include interested members of the Committee on Accessible Transportation, seniors and persons with disabilities from specific portions of the region, transportation providers and public entity representatives. Since 2008, the STFAC has also seated three positions for the category of "Members at Large." This category is critical to the effective functioning of the STFAC in that it provides additional representation of the recipients of services for seniors and people with disabilities. State law requires that the Board determine the number and categories of members of the STFAC. Therefore, this Resolution ratifies and amends Article II, Section 1 of the Bylaws to include the three positions for "Members at Large." The STFAC supported this additional membership category by consensus during meetings in 2008 but the corresponding change in the Bylaws was not formally adopted by the TriMet Board.

The STFAC advises TriMet on the distribution of federal and state funds that support transportation for a range of needs offered to seniors, people with disabilities and other special transportation in the region. TriMet is the statutorily designated distributor of these funds, which includes funding for services both within and beyond the TriMet service district. Specifically, federal 5310 funding is distributed with advice from the STFAC, as is State of Oregon funding provided through the STF Program.

The funding distributed through the process that the STFAC helps inform goes to vitally needed transportation services in the region, including but not limited to:

- Supports additional TriMet LIFT service as well as paratransit provided by agencies such as Wilsonville SMART
- Ride Connection-operated services including GroveLink, Shuttle in the Woods and various U-Ride services
- Special service for seniors and persons with disabilities in Sandy, Canby, and Molalla
- American Red Cross service recipients transportation
- Mt Hood Express service for seniors and people with disabilities
- A range of services provided by Clackamas County Consortium for those with special needs
- Various shuttles and transportation programs by a variety of organizations including NW Pilot Project, Portland Impact, Providence Elderplace, and others.

## **6. Recruitment Process**

Candidates to fill the STFAC membership positions have been identified through the Committee on Accessible Transportation, other jurisdictions, service providers and recipients of transportation services to represent the diverse needs of seniors and people with disabilities. The General Manager has authority to appoint and remove the individual members of the STFAC.

## **7. Financial/Budget Impact**

There is no direct budget impact of this action. However, adoption of the Resolution will assist the STFAC in its role of ensuring efficient and effective distribution of state and federal funds in a manner that meets the needs of seniors and persons with disabilities in the region.

**8. Impact if Not Approved**

The Board's adoption of this Resolution will bring the STFAC into compliance with applicable State law and Division Rules governing the operations of the STFAC. Failure to formally ratify the Bylaws could potentially risk funding for services to seniors and persons with disabilities provided by TriMet and by other jurisdictions and non-profits around the region both inside TriMet's district and beyond (including Wilsonville, Canby, Sandy, and other portions of Clackamas County outside the TriMet district).

**RESOLUTION 15-02-06**

**RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) RATIFYING MEMBERSHIP CATEGORIES OF THE SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE BYLAWS**

**WHEREAS**, TriMet is designated by the Oregon Department of Transportation, Public Transit Division (Division), pursuant to ORS 391.800 to 391.830, as the Special Transportation Fund (STF) Agency for Multnomah, Washington and Clackamas Counties; and

**WHEREAS**, pursuant to State law and Division Rules, the TriMet Board of Directors (Board) has constituted the Special Transportation Fund Advisory Committee (STFAC) to assist the agency in its duties as the STF Agency, and approved Bylaws that include STFAC membership categories; and

**WHEREAS**, the TriMet Board desires to ratify and amend the STFAC Bylaws' membership categories;

**NOW, THEREFORE, BE IT RESOLVED:**

That the TriMet Board hereby ratifies and amends the membership categories of the Special Transportation Fund Advisory Committee (STFAC) Bylaws as shown in the attached and incorporated Exhibit A.

Dated: February 25, 2015

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Recording Secretary

Approved as to Legal Sufficiency

  
\_\_\_\_\_  
Legal Department

**RESOLUTION 15-02-06**  
**Exhibit A**

**The Membership Category chart set forth in Article II, Section 1 of the STFAC Bylaws is ratified and amended as set forth below:**

<b>Membership Category</b>	<b>Number of Positions</b>
Those interested persons who are members of the TriMet Committee on Accessible Transportation (CAT), excepting the CAT member who is a Board member	Up to 14
Seniors or persons with disabilities who reside in <b>Clackamas</b> County	2
Seniors or persons with disabilities who reside in <b>Multnomah</b> County	2
Seniors or persons with disabilities who reside in <b>Washington</b> County	2
Seniors or persons with disabilities who reside outside the TriMet district	2
Staff representatives of the respective County Agencies on Aging and Disability; one per county	3
Staff representative of TriMet	1
Staff representative of Ride Connection	1
Staff representatives of public transit entities other than TriMet, including a rural transit entity representative	2
Members at Large	3