

Date: January 27, 2016

To: Board of Directors

From: Neil McFarlane *Neil McFarlane*

Subject: RESOLUTION 16-01-04 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH SCHNEIDER PERMA-CURBS, INC. TO PROVIDE ON CALL ASPHALT SEAL COATING SERVICES

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (“Board”) authorize the General Manager to execute a contract with Schneider Perma-Curbs, Inc. to provide on-call asphalt seal coating services.

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Reason for Board Action

Board approval is required for all goods and services contracts obligating TriMet to pay in excess of \$500,000.

4. Type of Action:

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

TriMet is responsible for maintaining an estimated 3.4 million square feet of asphalt throughout its service district, which is equivalent to 26 miles of standard roadway. Typical locations of asphalt are park and ride facilities, transit centers, substations and employee parking lots. These locations can include light and heavy duty asphalt pavements. TriMet has a major investment in these asphalt pavement assets; regular seal coating aids in maximizing the life of the pavement. This work needs to adhere to an annual schedule in order to maintain the assets in a state of good repair.

6. Procurement Process

A single-step Invitation to Bid (“ITB”) was issued December 14, 2015. Three firms submitted bids on the January 6, 2016, due date.

The three firms that submitted responsive bids, and the respective five year bid amounts, are:

Schneider Perma-Curbs, Inc.	\$ 563,200.00
Johnson Asphalt Maintenance	\$ 1,056,000.00
Coast Pavement Services	\$ 1,204,000.00

The lowest responsive and responsible bid was submitted by Schneider Perma-Curbs, Inc. It compares favorably to staff’s independent cost estimate, which was \$530,000 over 5 years.

This is a requirements contract, so actual payment will be based on the amount of work authorized by TriMet and actually performed by Schneider Perma-Curbs, Inc.

7. Diversity

Schneider Perma-Curbs, Inc. will self-perform the majority of the work. Schneider will check with local suppliers for Disadvantaged Business Enterprise (“DBE”) firms. The firm has made a commitment to utilize a DBE traffic flagger firm when the asphalt seal coating or striping work requires traffic flagger support.

8. Financial/Budget Impact

These services are budgeted under the Maintenance division, Facilities Management department.

9. Impact if Not Approved

The Board could opt not to approve the contract. However, staff has determined that Schneider Perma-Curbs has offered the lowest responsive and responsible bid. In addition, if TriMet has to re-bid these services, the delay will likely mean that any seal coat projects scheduled for the 2016 season will be deferred to 2017; firms schedule 2016 seal coat projects early in the calendar year as seal coating has to be performed in warm temperatures.

RESOLUTION 16-01-04

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH SCHNEIDER PERMA-CURBS, INC. TO PROVIDE ON CALL ASPHALT SEAL COATING SERVICES

WHEREAS, TriMet has authority under ORS 267.200 to enter into a contract with Schneider Perma-Curbs, Inc. to provide on call asphalt seal coating services (“Contract”); and

WHEREAS, the total amount of the Contract shall exceed \$500,000 over five years; and

WHEREAS, the TriMet Board of Directors (Board), by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve goods and services contracts obligating TriMet to pay in excess of \$500,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Contract shall be in conformance with applicable laws.
2. That the General Manager is authorized to execute the Contract.

Dated: January 27, 2016

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department